

# HOW TO ACCESS THE STAFFORDSHIRE ONLINE RESOURCES

## Staffordshire University E-resources

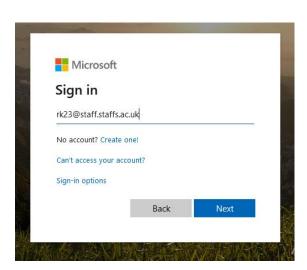
Step 1: Please open a new browser and go to Office 365 (https://www.office.com/)

Step 2: Enter your Institutional email and the password

# Example:

Institutional Email: a22222b@student.staffs.ac.uk

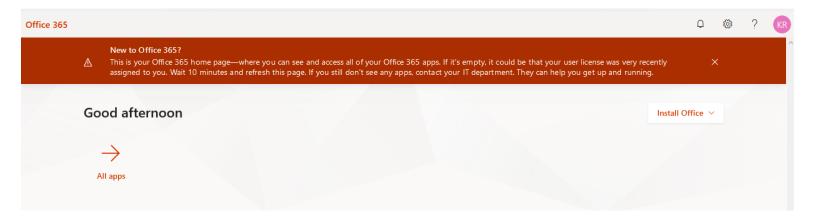
Password: date of birth in six-digit format of ddmmyy. (eg: 010185)



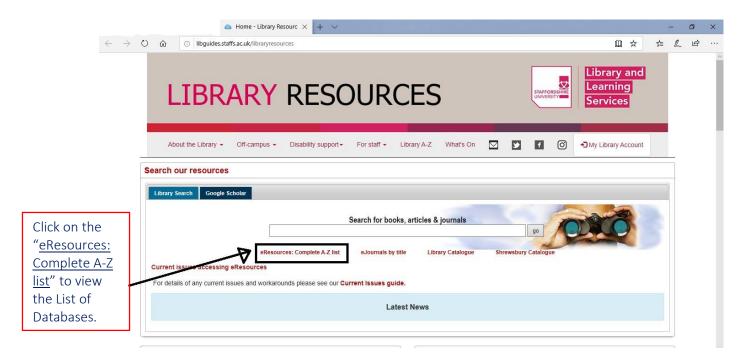


Step 3: Click on the "All Apps" button to see the Applications listed below

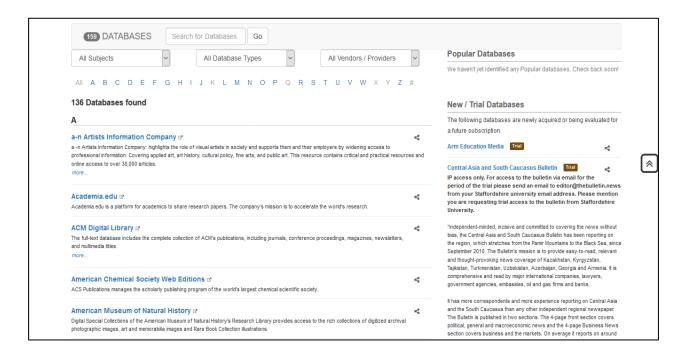
- Blackboard Learn (User guide is attached herewith)
- LinkedIn Learning
- Student Union



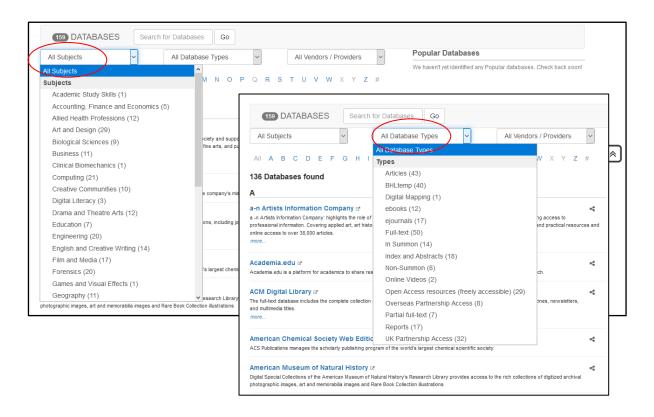
**Step 4:** To access SU E-Resources, please open a new tab on the same browser and open the link: <a href="http://libguides.staffs.ac.uk/libraryresources">http://libguides.staffs.ac.uk/libraryresources</a>



This offers a number of benefits to students namely, access to over 70 databases, access to their Summon discovery service — a search engine that searches across all their e-journals, e-books, and open access resources.



To ease the searching of e-resources, search can be narrowed down by "Subject", "Database Type" or "Vendors/Providers".



#### Software

**Step 1**: To access the Staffordshire software download page, please open a new tab on the same browser and open the link <a href="www.staffs.ac.uk/software">www.staffs.ac.uk/software</a>

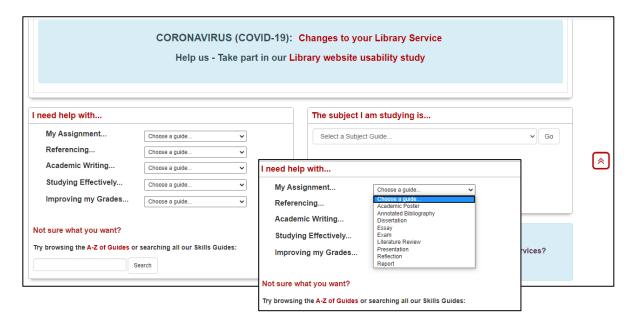


## Other Online Resources

The students registered on Staffordshire University will also be able to take advantage of the help provided via the new responsive library resources page; dynamic online subject guides (LibGuides); study skill guides; as well as have direct contact to their subject librarian and skills tutors, which are accessible via the links below:

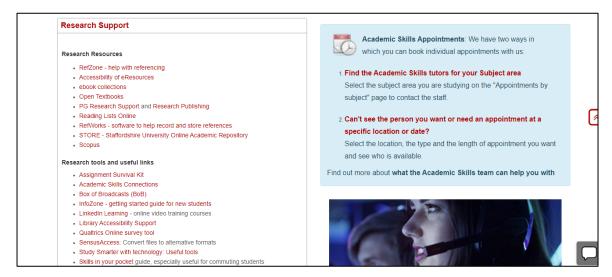
• Library Resources: http://libguides.staffs.ac.uk/libraryresources

Students can get help from the guides available in this page to do their Assignments (Essay, Dissertation, Literature Review, Presentation, etc.), Referencing related to assignments, Academic writing and also to improve their grades.



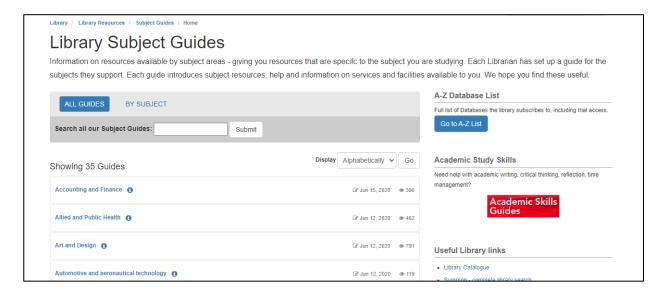
• Research Support: http://libguides.staffs.ac.uk/libraryresources

Students who are doing their research are benefited with Research Resources such as, Ebook collections, Open textbooks, Reading Lists Online, RefWorks - software to help record and store references and STORE - Staffordshire University Online Academic Repository and ect.



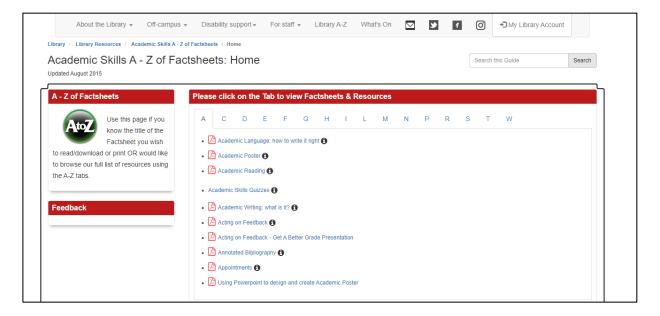
• Online Subject Guides: http://libguides.staffs.ac.uk/subjectguides

There are number of subject guides available for students which can be used to get help for their studies.



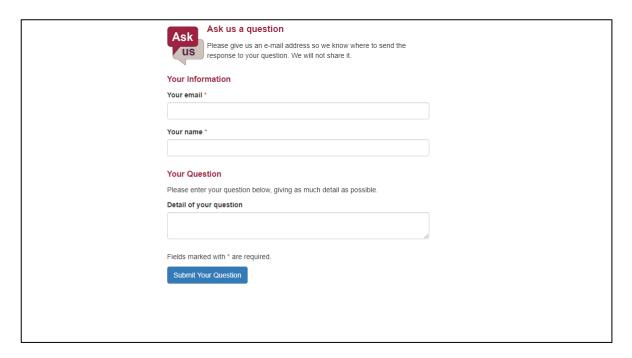
• Academic Skills Guides: http://libguides.staffs.ac.uk/academicskills

Skills guides available are designed to help students to become an efficient and an independent learner and to produce a positive difference in student learning.



• E-helpdesk form: https://askus.staffs.ac.uk/form.php?queue\_id=880

Online Library Helpdesk is available for both students and staff. This service can be used to request information on Subject inquiries, E-resources access facility and Burrowing facilities.



If you need any clarification please write to <a href="library@apiit.lk">library@apiit.lk</a> or call +94-11-7672127-129, +94-11-7675214-215

Thank you!!